

UNIVERSITY COLLEGE HOSPITAL, IBADAN, NIGERIA

REQUEST FOR EXPRESSION OF INTEREST IN THE MANAGEMENT OF THE UCH-ACCESS BANK LOW COST FERTILITY CENTRE, UNIVERSITY COLLEGE HOSPITAL, IBADAN

(1) PREAMBLE

The University College Hospital, Ibadan in partnership with Access Bank has completed equipping the UCH-Access Bank Low Cost Fertility Centre, University College Hospital, Ibadan.

(2) INVITATION

The University College Hospital, Ibadan hereby invites eligible and competent professionals or organization already providing quality services in assisted conception and treatment of infertility to partner with the Hospital in the Protocols, Processes and Implementation of the UCH-Access Bank Low Cost Fertility Centre, UCH on a Management Contract arrangement.

(3) SCOPE

To amongst other things:

- (i) Provide technical support in the establishment of an Assisted Conception Unit at the University College Hospital Ibadan.
- (ii) Provide initial training for relevant health personnel working in the Assisted Conception Unit
- (iii) Oversee the initial take off of the Assisted Conception Programme

(4) ELIGIBILITY REQUIREMENT

All interested professionals/organization must possess at least 10 years' experience in assisted conception with good success rates and should forward details of their company's profile and their Expression of Interest (Eoi) to include the following:

- (a) Corporate profile of firm and/or company indicating history, organizational structure, area of specialization, core competencies and resources

- (b) Key details of the company indicating experience and competencies that are relevant to the assignment including curriculum vitae, academic and professional qualifications of staff (please indicate where available evidence of membership of professional bodies)
- (c) Evidence of current practice of and provision of services in assisted conception
- (d) Certified copy of certificate of incorporation with the Corporate Affairs Commission (CAC) of Nigeria
- (e) Certified true copy of particulars of Directors
- (f) Current Tax Clearance Certificate for years 2014, 2015 and 2016
- (g) Evidence of current Value Added Tax registration and remittance with Tax Identification Number
- (h) Three (3) years (unabridged) company audited Annual Report (2014, 2015 and 2016) certified by a Chartered Accountant or an Auditor
- (i) Evidence of current Nigerian Social Insurance Trust Fund (NSITF) Compliance Certificate valid for year ending December 2017
- (j) Evidence of Financial Capability / Reference letter from a reputable bank
- (k) Evidence of current Certificate of Compliance from the Industrial Training Fund (ITF) in compliance with the ITF Act, 2011, valid for year ending December 2017
- (l) Evidence of current Certificate of Compliance from the Pension Commission (PENCOM) in compliance with the amended PENCOM Reform Act 2014, valid for year ending December 2017.
- (m) Letter of Reference from clients for whom similar assignment have been carried out and delivered within the last three (3) years. Please provide sufficient details for ease of validation.
- (n) Registration on the National Database of Contractors, Consultants and Suppliers by inclusion of Interim Registration Report (IRR) issued by the Bureau of Public Procurement (BPP)
- (o) Current Sworn Affidavit disclosing:

- (i) That the company/organization is not in receivership, insolvent or bankrupt
- (ii) That the company/organization does not have any Director who has ever been convicted in any court in Nigeria or any other country for criminal offence(s) relation to fraud or financial impropriety
- (iii) Whether or not any officer of the relevant Committees of the University College Hospital, Ibadan; Access Bank Nigeria Plc. or Bureau of Public Procurement was/is a former or present Director, shareholder or has any pecuniary interest in the bidding
- (iv) That all documents submitted are true and correct in particulars
- (p) Letter of Consent to allow for verification of all the documents submitted including CAC, Inland Revenue, VAT remittances, Pension & Industrial Training Fund and company's financial standing with the bankers.

(4) SUBMISSION OF DOCUMENTS

The above listed documents must be put in a sealed envelope dearly marked "Expression of Interest" in two (2Nos.) sets, but not in any way bearing the identity of the bidder. It should be addressed to;

The Chief Medical Director

University College Hospital,

Ibadan, Nigeria

The sealed documents should be deposited in the Tenders Box in the office of the Deputy Director (Procurement) UCH, Ibadan, Nigeria

(5) CLOSING DATE & OPENING OF BIDS

Submission of EoI document closes **on 29th January, 2018 at 12:00 noon**. Any document received after this stated date and time will not be considered. The submitted documents will be opened on the same day **29th January, 2018 at 12:00 noon** at the Omolade Alade Hall of the School of Nursing, UCH, Ibadan. Bidders are required to be present at the opening.

(6) IMPORTANT NOTICE

Only "Expression of Interest" that fulfills the above requirements and submitted within the stipulated dates shall be given consideration. Notwithstanding, the University College Hospital, Ibadan reserves the right to reject or accept any or all the submissions and her decision shall be final. This advertisement for invitation shall neither be construed as a commitment on the part of the UCH, Ibadan nor shall it entitle any contractor to make any claim whatsoever and/or seek any indemnity from the UCH, Ibadan.

Signed:

Deputy Director (Procurement)

For: Chief Medical Director